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SAVA 73-183

15 October 1973

MEMORANDUM FOR: Mr. B. C. Evans
Executive Secretary

SUBJECT : Document Exchange with the NSC Staff

REFERENCE : ES 73-7, 25 September 1973

1. The Office of the Special Assistant for Vietnamese Affairs receives numerous requests -- both oral and written -- for memoranda and special studies from Dr. Kissinger, the NSC Staff and from organs subordinate to the NSC such as the Washington Special Action Group (WSAG). Written responses to such requests range from brief one-page notes to Dr. Kissinger or Major General Scowcroft to 50-page (or even longer) memoranda prepared by task forces from various offices within this Agency or from the Intelligence Community as a whole. Some of these memoranda are analytic (e.g., the recent paper entitled, Sihanouk's Support in Cambodia, which was sent to Dr. Kissinger's office on 6 October), some are operational (e.g., the post-settlement Indochina collection program or the presentation of overflight options for Laos on which we are currently working). Some of these NSC/WSAG requests are levied on the Agency, via this office; others are tasks levied on WSAG Working Group C (Intelligence), which I chair for the DCI.

2. When the subject matter is of high importance, we check such correspondence with the Director before sending it downtown, or we send it through the Director for his signature. On less important matters, I send memoranda and studies to the White House under my own authority, but routinely provide copies after the fact to the Director, Deputy Director and other officers as appropriate.

3. All of the correspondence described above is ad hoc -- i.e., we provide it upon request and as the need arises and it is not part of any

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25X1 series of sensitive intelligence reports which is regularly sent to the White House. (This staff formerly was responsible for two such series of documents, [redacted] reports, but the responsibility for preparing and sending such reports to the White House was assumed by the East Asia Division of the DDO last spring.)

4. The only regularly scheduled report which this office now transmits to the NSC Staff (and to the Secretary of Defense and Secretary of State) is the joint CIA-DOD weekly report, Communist Violations of the Vietnam and Laos Settlement Agreements and Related Developments. My office supervises the coordination of this report between the CIA and the Defense Intelligence Agency, and transmits five copies of the finished paper each Wednesday to Dr. Kissinger and Major General Brent Scowcroft. Copies are also sent to the Director and Deputy Director.

/s/

George A. Carver, Jr.

Special Assistant for Vietnamese Affairs

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MEMORANDUM FOR: Ben Evans

Your original request was sent
to the Vietnamese Affairs Staff and
I have, hence, signed the response
in my former capacity.

George A. Carver, Jr.

(DATE)

FORM NO. 101 REPLACES FORM 10-101
1 AUG 54 WHICH MAY BE USED.

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